

## **PART III**

## **PREPARATION FOR COUNTRY REPORT**

### **1. GUIDELINES FOR THE PREPARATION FOR THE COUNTRY REPORT**

A Country Report is an in-depth report that contains an analysis of the current development issues facing participants' countries in their fields of expertise. The KOICA's Fellowship Program includes a Country Report Presentation session where participants have an opportunity to share these issues with other participants and Korean experts. Throughout the course, participants will engage in debates and discussions to resolve them.

The Country Report is directly aligned with an Action Plan. Based on what participants have presented and discussed throughout the course, participants are requested to present an Action Plan towards the end of the program with an aim of developing feasible measures to apply the knowledge, technology and experience learned to their workplace.

Program participants are requested to prepare and submit their Country Report individually or as a group to the **GPHRDI (Gyeonggi Provincial Human Resource Development Institute) Program Manager via e-mail at [emerald94@gg.go.kr](mailto:emerald94@gg.go.kr) no later than June 20, 2018**

The Country Report should be typed in English and double-spaced in MS PowerPoint or Word format. The length of the report should not exceed twenty A4-sized pages.

All participants are required to make a 15-minute presentation on their Country Report individually or as a group on the second day of the program. For more effective presentations, a projector, slide projector, overhead projector, and multimedia TV will be available for use (PowerPoint presentations are preferred).

## **2. TOPICS TO BE COVERED IN THE COUNTRY REPORT**

### **A. Programs to improve policies of job and small-medium businesses**

Possible subject 1: Current status and problems of the parts and materials industry in ASEAN countries

Possible subject 2: Policies and problems to support competitiveness of small and medium businesses in ASEAN countries

Possible subject 3: Policies and problems of job creation and industrial regulation in ASEAN countries

### **B. Details of Country Report Preparation**

#### **• National level service structure**

- Introduce your organization including personnel, main roles, equipment and surveying vessels.
- Introduce your Ministry/Department/Bureau of Finance and Economy, Industry, Labor engaged in employment and job creation. Describe the authorities responsible for the planning and implementation of job creation and policies
- Attach the Ministry/Department/Bureau's structure chart including the number of workers engaged in the related job

#### **• Strategic policies**

- Describe government policies or guidelines on the above subjects. (short or long-term plans: goals, priorities, strategies, etc.)

#### **• Data collection, reporting and monitoring system**

- What kinds of statistical data is collected?
- Describe major problems regarding the current data collection, reporting and monitoring system.
- Are there any quality control and quality assurance activities?

#### **• Statistical data on the following information (Please indicate the source of the data).**

- Job, employment rate, Companies, etc. surveying

#### **• Other relevant information**